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INFORMATION MANUAL
DIRECTORATE OF HANDLOOM & TEXTILES
GOVERNMENT OF ASSAM
(Under Section 4 (1) (B) of the Right to Information Act 2005)

CHAPTER – I

PARTICULARS OF THE ORGANIZATION, FUNCTIONS AND DUTIES:-

The Directorate of Handloom & Textiles, Assam is headed by a Senior ACS officer as Director, Handloom & Textiles. The Additional Director, Joint Director and Deputy Directors including the post of Chief Textile Officers are technically qualified officers in the field of Handloom and Textile Technology. The others officers like Research Officers, Asstt. Research Officer, Exhibition Officers, Public Relation Officer, Planning Officer and Statistical Officer are Non-Technical Officers. Similarly the Assistant Executive Engineer (C), Assistant Engineer (C), Assistant Engineer (M) as Technical Officers of Civil and Mechanical field and are assisted by Jr. Engineers, Architect and by tracers etc. Apart from these, the Deputy Registrar of Cooperative Societies is supported by a group of officers like Assistant Registrar of Co-operative Societies and several Sr. Inspector / Auditor & Jr. Inspector / Auditor to smooth administration of the Handloom Co-operative sector.

The officers are-

1. Smti Kabita Deka, ACS, Director, Handloom & Textiles, Assam
2. Shri Mizanur Rahman, Additional Director, Handloom & Textiles, Assam
3. Shri Dibakar Goswami, Joint Director, Handloom & Textiles, Assam
4. Shri Giren Sarkar, Joint Director, Handloom & Textiles, Assam
5. Shri Dibya Jyoti Mazumder, Joint Director, Handloom & Textiles, Assam
6. Shri Jayanta Deva Sarma, Deputy Director, Handloom & Textiles, Assam
7. Shri Kulen Ch. Deka, Deputy Director, Handloom & Textiles, Assam
8. Shri Maheswar Kalita, Deputy Director, Directorate of Handloom & Textile, Assam
9. Shri Bidyut Dutta, Deputy Director, Handloom & Textiles, Assam
10. Shri Bipul Kalita, Deputy Director, Handloom & Textiles, Assam
11. Smti Rita Devi, Chief Textile Officer, Directorate of Handloom & Textiles, Assam
12. Shri Pranjal Barua, Research Officer, Directorate of Handloom & Textiles, Assam
13. Shri Diganta Bordoloi, Asstt. Research Officer, Directorate of Handloom & Textiles
14. Shri Akhil Kr. Sarma, Exhibition Officer, Directorate of Handloom & Textiles, Assam
15. Shri Arun Ch. Deka, Asstt. Engineer (Civil), Directorate of Handloom & Textiles, Assam
16. Shri Ashok Das, I/C Asstt. Engineer (C), Directorate of Handloom & Textiles, Assam
17. Shri Rana Bora, i/c DRCS, Directorate of Handloom & Textiles, Assam
18. Shri Jitendra Kalita, Registrar, Directorate of Handloom & Textiles, Assam

The above officers are also assisted by the respective Branch Superintendent as well as Sr. Administrative Asstt., Junior Administrative Asstt. (Including Typist), Grade-IV employees and Drivers of the Directorate.

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CHAPTER - 2&3

**POWER, DUTIES OF ITS OFFICERS AND EMPLOYEES PROCEDURES, CHANNELS
OF SUPERVISION AND ACCOUNT ABILITY**

Sl. No	Name and Designation	Power & Duties
1.	Smti K. Deka, ACS, Director, Handloom & Textiles, Assam.	Head of the Directorate
2.	Md. M. Rahman, Addl. Director, Handloom & Textiles, Assam	He will be overall in-charge of the Planning Branch, General Branch & Accounts Branch, Engineering & Monitoring Cell and Exhibition and Publicity cell along with the following works: a) All matters relating to the meeting of the Board of Directors of ARTFED, AGMC, Khadi Board, NFE, NIIDC, etc. b) Supervision of all Court Cases. c) Matter relating to the State Assembly, Parliament and their Committees, Sub-Committees, etc. d) Preparation of Finance Ministers Budget Speech, Governor Address, etc. e) Matter relating to NABARD and other financial Institution, Arrangement of credit linkage with Banks, Financial Institutions for Handloom and Power loom sector. f) Matter relating to organization of Expo and Exhibition. g) Assembly and Parliament matters. h) Approved of Tour programme of all Gazetted & Non-Gazetted staff. i) E.L. & Commuted Leave. j) Submission of Pension Papers of employees & GPF proposal of Gazetted officials to Govt. k) Supervision of all works of Dist./Sub-divisional officers. l) Any other matters to be entrusted by the DHT.
3.	Shri Dibakar Goswami Joint Director, Handloom & Textiles, Assam	a) He will be the In-charge of Establishment Branch in addition to Exhibition & Publicity Cell. b) Any other matters to be entrusted by the Director.
4.	Shri Giren Sarkar Joint Director, Handloom & Textiles, Assam	a) Matter relating to Planning & General Branch b) World Bank Project, APART, Yarn Bank scheme c) All other State Plan Schemes d) Inspection of all departmental officers, Centers, Units including the scheme under implementation in Nagaon, Morigaon and Kamrup district. e) Any other matters to be entrusted by the DHT. f) He will endorse files to the Director through the Addl. Director, H&T.
5.	Shri D. Mazumdar Joint Director, Handloom & Textiles, Assam	a) He will be in-charge of Accounts Branch b) Drawing & Disbursing officer c) Inspection and supervision of all Departmental offices, Centers, Units including the schemes under implementation in Nalbari, Udalguri, Baksa and Chirang districts. d) Any other matters to be entrusted by the Director. He will endorse files through Additional Director other than the files to be endorsed as DDO.

6.	ShriJayantaDeva Sarma Deputy Director, Handloom & Textiles, Assam	<ul style="list-style-type: none"> a) He will act as SPIO of the office of the Director, Handloom & Textiles, Assam b) Matters relating to General Branch excluding Cooperative matters. c) Inspection & supervision of all departmental offices, Centres, Units including the schemes under implementation in Barak Valley and Hill districts. d) Any other matters to be entrusted by the Director.
7.	ShriKulen Ch. Deka Deputy Director, Handloom & Textiles, Assam	<ul style="list-style-type: none"> a) All subject matters relating to APART as Coordinating Officer. b) Inspection and supervision of all departmental offices, Centers, Units including the schemes under implementation in Tinsukia, Dibrugarh, Sivsagar, Jorhat and Golaghat districts. c) Any other matter as entrusted by the Director. He will endorse all files through the concerned Joint Director, H&T.
8.	ShriMaheswarKalita Deputy Director, Handloom & Textiles, Assam	<ul style="list-style-type: none"> a) Matter relating to Planning Branch. b) All matters of State Plan. c) Matters relating to Clusters. d) Inspection and supervision of all Departmental Officers, Centers, Units including the schemes under implementation in North Lakhimpur, Dhemaji, Sonitpur and Darrang District e) Any others matters to be entrusted by the Director. He will endorse files through Jt. Director concerned.
9.	ShriBidyutDutta Deputy Director, Handloom & Textiles, Assam	<ul style="list-style-type: none"> a) Matters of establish Branch relating to Non-technical officers and staff. b) Inspection & supervision of all departmental offices, Centres, Units including the schemes under implementation in Barpeta, Dhubri, Goalpara districts. c) Any other matter as entrusted by the Director. He will endorse files directly to the Director.
10.	Shri Bipul Kalita Deputy Director, Handloom & Textiles, Assam	<ul style="list-style-type: none"> a) Matter relating to Loan & Audi Branch b) Matter relating to registration of MSME, Handloom Mark, Silk Mark, GI, sustainable development Goals and formation of Handloom Production company. c) Nodal officer of State Disaster management <p>He will endorse files through Jt. Director of Accounts, Loan branch</p>
11.	Smti Rita Devi Chief Textile Officer, DHT	<ul style="list-style-type: none"> a) Matters relating to Handloom (Reservation of Articles for Production) Act, 1985 b) Matters relating to training of officers and staff. c) All power loom related matters. She will endorse files through Deputy Director concerned.
12.	ShriPranjalBaruah Research Officer, Directorate of Handloom & Textiles, Assam	<ul style="list-style-type: none"> a) Matter relating to Central Sector Schemes other than BLC/Clusters. b) Matter relating to SAMARTH Schemes as Asstt. Nodal Officer c) Matter relating to submission of periodic report on the performance of Handloom Sector. d) Preparation of reports for various meeting, seminar, workshop, etc. e) Matter relating to Website Management. f) Preparation of Finance Ministers Budget Speech & Governor Address, etc. g) Preparation of Administrative Report. h) All matters relating to statistics of the Directorate. i) Other Misc, matters to be entrusted by the DHT. He will endorse files through the Deputy Director, H&T concerned.

13.	ShriAkhil Kr. Sarma Exhibition Officer, Directorate of Handloom & Textiles, Assam	a) All matters relating to Expo and Exhibition. b) Any other Misc. matters entrusted by the DHT. He will endorse files through the concerned officer.
14.	ShriDigantaBardaloi Asstt. Research Officer, Directorate of Handloom & Textiles, Assam	a) Matters relating to all Court cases. b) Matter relating to General TSP & SCSP and scheme of Economic Up-liftmen. c) Matter relating to arrangements of meeting, seminar, workshop and other programmes of Expos / Exhibitions. d) Matters relating to Monitoring and compilation of data regarding implementation of all the schemes, 20 point programme, distribution of target on 20 point programme. e) Any other Misc. matters entrusted by the DHT. He will endorse files through Deputy Director concerned.

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CHAPTER - 4

NORMS FOR DISCHARGE OF DUTIES AND FUNCTIONS :

All cases of grant-in-aid proposals/ sanction proposals of schemes/ Financial Assistant Proposals etc. are processed expeditiously on receipt of necessary proposals/ reports from Assistant Director/ Superintendent, Handloom & Textiles/ AGMC Ltd./ ARTFED and Assam Khadi & Village Industries Board and forwarded to Govt. for sanctions. On receiving sanctions, proposals moved to Govt. for release of ceiling against sanctions.

CHAPTER - 5

RULES, REGULATIONS, INSTRUCTION, MANUAL RECORDS HELD BY ITS EMPLOYEES FOR DISCHARGING FUNCTIONS OF HANDLOOM TEXTILES AND SERICULTURE DEPARTMENT ARE AS FOLLOWS :

1. The Assam Cooperative Societies Act, 1949 (Act - I of 1950)
2. The Assam Cooperative Societies Rules, 1953.
3. The Bye-laws of Assam Apex Weavers and Artisans Cooperative Federation Ltd.
4. The Assam Khadi & Village Industries Board Act, 1955.
5. Assam Financial Rules.
6. Fundamental Rules and Subsidiary Rules.
7. Assam Services (Discipline & Appeal) Rules 1964.
8. Assam Civil Service Conduct Rules, 1965.
9. Ministerial Service Rules, 1973.

Apart from these, there are some office Memo/ Notification/ Circular which are followed in disposal of certain cases.

CHAPTER - 6

CATEGORIES OF DOCUMENTS UNDER ITS CONTROL :

1. Category wise Roster Register for maintaining record of promotional post under reserved categories.
2. Annual Budget.
3. Ceiling Register.
4. Incumbency Register of Officials under its control.

CHAPTER - 7

PARTICULARS OF ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH THE REPRESENTATION OF THE MEMBERS OF THE PUBLIC IN RELATION WITH THE FORMULATION OF IMPLEMENTATION THEREOF:

1. No. such arrangement exist.

CHAPTER - 8

BOARDS, COUNCIL, COMMITTEES, OTHER BODIES CONTRIBUTION FOR THE PURPOSE ADVISING WHETHER THE MEETING OF THESE COUNCILS, BODIES ARE OPEN TO OR ACCESSIBLE FOR PUBLIC:

The Boards and councils under its control are as follows:

- (i) Assam Khadi and Village Industries Board (AKVIB).
- (ii) Assam Apex Weavers & Artisans Cooperative Federation Ltd. (ARTFED).
- (iii) Assam Govt. Marketing Corporation Ltd. (AGMC).

CHAPTER - 9

DIRECTORY OF ITS OFFICERS AND EMPLOYEES:

Sl. No.	Name of Officers / Staff	Designation	Phone Numbers
1	2	3	4
1	SmtiKabitaDeka	Director, Handloom & Textiles, Assam	0361-2736550
2	Md. MizanurRahman	Addl. Director, Handloom & Textiles, Assam	9435726206
3	ShriDibakarGoswami	Joint Director, Handloom & Textiles, Assam	9435041037
4	ShriGirenSarkar	Joint Director, Handloom & Textiles, Assam	9435367831
5	ShriDibyajyotiMazumdar	Joint Director, Handloom & Textiles, Assam	8724947381
6	ShriJayanta Deva Sarma	Deputy Director, Handloom & Textiles, Assam	9435041684
7	ShriKulen Ch. Deka	Deputy Director, Handloom & Textiles, Assam	7002151882
8	ShriMaheshwarKalita	Deputy Director, Handloom & Textiles, Assam	9854970772
9	ShriBidyutDutta	Deputy Director, Handloom & Textiles, Assam	9864365864
10	Shri Bipul Kalita	Deputy Director, Handloom & Textiles, Assam	7086772110
11	Smti Rita Devi	Chief Textile Officer, Directorate of H&T, Assam	8638317114
12	ShriPranjalBarua	Research Officer	9706066842
13	ShriDigantaBordoloi	Assistant Research Officer	9864038242
14	ShriAkhil Kr. Sarma	Exhibition Officer	9435148611
15	Shri Arun Ch. Deka	Assistant Engineer, Civil	0361-2736550
16	Shri Ashok Das	I/c, Assistant Engineer, Civil	9101408549
17	Shri Rana Bora	I/c, DRCS, Directorate of H&T, Assam	9435060566
18	Shri Ashraf H. Bhuyan	Junior Engineer (E)	9854165740
19	SmtiMalabikarChoudhury	Architect	9864217115
20	ShriJitendraKalita	Registrar	9613193982
21	ShriMukulDutta	Office Superintendent	9435046350
22	SmtiAfrooza Begum	Office Superintendent	9954102320
23	ShriGopalDeka	Office Superintendent	9435402506
24	SmtiSitala Das	Loan Superintendent	9435301143
25	ShriPhanidhar Barman	Stenographer	9508209626
26	ShriBijoy Kr. Borthakur	Senior Inspector / Auditor (Coop)	0361-2736550
27	Shri Dipen Boiragi	Senior Inspector / Auditor (Coop)	0361-2736550
28	ShriKanak Ch. Kalita	Senior Inspector / Auditor (Coop)	9101516378
29	Md. Nurmahammad Ali	Senior Inspector / Auditor (Coop)	8134924161
30	Shri Ramen Das	Senior Inspector / Auditor (Coop)	9859536189
31	Shri Ranjit Barman	Senior Inspector / Auditor (Coop)	0361-2736550
32	Shri Paresch Kakoti	Senior Inspector / Auditor (Coop)	0361-2736550
33	Shri Harish Medhi	Senior Inspector / Auditor (Coop)	0361-2736550
34	Shri Nava Kr. Thakuria	Senior Inspector / Auditor (Coop)	9864440105
35	ShriParulPatowari	Upper Division Assistant	9954621190
36	ShriTarun Ch. Deori	Upper Division Assistant	9859086314
37	ShriSurenNeog	Upper Division Assistant	8486262388
38	ShriDilipTalukdar	Upper Division Assistant	9864269168
39	SmtiSewali Das	Upper Division Assistant	9954149401
40	SmtiKabita Das Bhuyan	Upper Division Assistant	9435191533

41	Shri Kamal Ch. Das	Upper Division Assistant	9864267189
42	ShriKhanindraThakuria	Upper Division Assistant	9854610404
43	SmtiMafida Ahmed	Upper Division Assistant	9435933818
44	ShriMokhtar Ali	Upper Division Assistant	9864186478
45	ShriMridul Kr. Sarma	Upper Division Assistant	9859103695
46	ShriPurusuttamMedhi	Upper Division Assistant	8011187594
47	ShriDebaramPatir	Accountant	9435788119
48	ShriSunvanjemHrangkhoh	Upper Division Assistant	7399830672
49	ShriThanuramSaikia	Upper Division Assistant	9706109424
50	ShriMrinalKalita	Upper Division Assistant	9864142346
51	ShriRinaTalukdarBaruah	Upper Division Assistant	8876861744
52	ShriNakul Ch. Daimary	Upper Division Assistant	8011402015
53	ShriDilip Kr. Das	Upper Division Assistant	9864412749
54	Smti Malaya Deka	Publicity Officer	9678915441
55	SmtiGopaBasak	Lower Division Assistant	9864761629
56	ShriManoj Das	Lower Division Assistant	9954360228
57	ShriPadmanava Barman	Lower Division Assistant	9435314502
58	ShriLachitThakuria	Lower Division Assistant	9706566309
59	ShriDebajit Barman	Lower Division Assistant	9864726062
60	SmtiGeetanjaliDutta	Lower Division Assistant	9864052676
61	SmtiSmritiGogoi	Lower Division Assistant	8723875525
62	SmtiTutumaniBaruah	Lower Division Assistant	8638145715
63	ShriDipak Das	Lower Division Assistant	0361-2736550
64	Shri Dennis L. Channate	Lower Division Assistant	9954399485
65	Smti Krishna Basumatary	Lower Division Assistant	8136026513
66	Shri Ganesh Ch. Deka	Driver	9864846289
67	ShriPabitra Kr. Das	Driver	9864489266
68	ShriPhanidharKalita	Driver	9954621190
69	ShriProsenDeka	Driver	9854583305
70	ShriRanjitNath	Driver	8876861744
71	ShriBapukanDeka	Driver	9854489266
72	ShriGopi Ram Das	Driver	9957182657
73	Md. Khorshed Ali	Driver	8723050830
74	ShriShefalSarkar	Driver	9613845264
75	ShriBenudhar Das	Driver	9508788302
76	ShriDharani Barman	Driver	9435329077
77	Shri Babul Kalita	Driver	8876975742
78	ShriBhupatiTalukdar	Duftry	8876437980
79	ShriManiramBharali	Duftry	9707136549
80	Shri Anil Ch. Das	Peon	9957469094
81	Shri Dinesh Ch. Deka	Peon	8486711463
82	SmtiLili Bora	Peon	9613841061
83	SmtiBabitaDeka	Peon	9854063287
84	ShriGirindraN. Talukdar	Peon	9508709621
85	ShriJogen Das	Peon	9508987435
86	ShriKulenBordoloi	Peon	0361-2736550
87	ShriSanatan Barman	Peon	0361-2736550
88	ShriSashiTalukdar	Peon	9859832781
89	ShriAbhijit Kumar	Peon	7636809091
90	SmtiAmilaBasumatary	Peon	9954120944
91	Smti Anita Talukdar	Peon	9577727080
92	ShriBidyut Kr. Deka	Peon	8011356720
93	ShriChabin Barman	Peon	9577169021
94	ShriGopalBaishya	Peon	9864275868
95	ShriGopiNathTalukdar	Peon	8751977260
96	ShriHimangshu Barman	Peon	0361-2736550
97	ShriPankajSarmah	Peon	9085548723
98	ShriSanjibBaishya	Peon	0361-2736550
99	SmtiSaradaBaruah	Peon	9954820681
100	ShriBirenKalita	Peon	9864134280
101	SmtiPakhila Barman	Peon	9864328448
102	SmtiSumitra Singh	Sweeper	0361-2736550
103	Shri Naba Jyoti Deka	Peon	9864016160

CHAPTER - 10

MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS EMPLOYEES INCLUDING SYSTEM OF COMPENSETION PROVIDED IN ITS REGULATION; MONTHLY REMUNERATION IS CONVERED EACH OF ITS OFFICERS / STAFF MEMBER AS PER THE PAY SCALE SHOWN AGAINST THEIR NAME:

Sl. No.	Name of Officers / Staff	Pay per Month
1	SmtiKabitaDeka	126529.00
2	Md. MizanurRahman	113423.00
3	ShriDibakarGoswami	102501.00
4	ShriGirenSarkar	88277.00
5	ShriDibyajyotiMazumdar	96241.00
6	ShriJayanta Deva Sarma	98170.00
7	ShriKulen Ch. Deka	xxxxx.00
8	ShriMaheshwarKalita	95351.00
9	ShriBidyutDutta	75590.00
10	Shri Bipul Kalita	75590.00
11	Shri Rita Devi	65417.00
12	ShriPranjalBarua	103263.00
13	ShriDigantaBordoloi	88252.00
14	ShriAkhil Kr. Sarma	103263.00
15	ShriArun Ch. Deka	93281.00
16	ShriJitendraKalita, Registrar	78791.00
17	ShriMukul Dutta	80696.00
18	SmtiSitala Das	74003.00
19	SmtiAfrooza Begum	78295.00
20	ShriGopalDeka	74003.00
21	SmtiMalabikarChoudhury	82233.00
22	Shri Ashraf HussainBhuyan	66968.00
23	Shri Ashok Kr. Das	87212.00
24	ShriRana Borah	96760.00
25	ShriBijoy Kr. Borthakur	77343.00
26	Shri Dipen Boiragi	86970.00
27	ShriKanak Ch. Kalita	66243.00
28	Md. Nurmahammad Ali	72847.00
29	Shri Ramen Das	66751.00
30	Shri Ranjit Barman	86970.00
31	Shri Harish Medhi	86970.00
32	Shri Paresh Kakati	84341.00
33	Shri Naba Kr. Thakuria, S.Inspector	48616.00
34	Shri Phanidhar Barman	94552.00
35	ShriParulPatowari	73838.00
36	ShriTarun Ch. Deori	56678.00
37	ShriSurenNeog	55678.00
38	ShriDilipTalukdar	65774.00
39	SmtiSewali Das	55678.00
40	SmtiKabita Das Bhuyan	52655.00
41	Shri Kamal Ch. Das	61202.00
42	ShriKhanindraThakuria	55678.00
43	SmtiMafida Ahmed	55678.00
44	ShriMokhtar Ali	55678.00
45	ShriMridul Kr. Sarma	61202.00
46	ShriPurusuttamMedhi	55678.00
47	ShriDebaramPatir	61202.00
48	ShriSumvanjemIrangkhoh	39993.00
49	ShriThanuramSaikia	52579.00
50	ShriMrinalKalita	51144.00
51	ShriRinaTalukdarBaruah	42025.00
52	ShriNakul Ch. Daimary	39777.00
53	ShriDilip Kr. Das	39777.00
54	Smti Malaya Deka	39714.00

55	SmtiGopaBasak	39714.00
56	ShriManoj Das	37348.00
57	ShriPadmanava Barman	36348.00
58	ShriLachitThakuria	32360.00
59	ShriDebajit Barman	32360.00
60	SmtiGeetanjaliDutta	32360.00
61	SmtiSmritiGogoi	32360.00
62	SmtiTutumaniBaruah	32360.00
63	ShriDipak Das	39777.00
64	Shri Dennis L. Channate	32360.00
65	Smti Krishna Basumatary	32360.00
66	Shri Ganesh Ch. Deka, Driver	43638.00
67	ShriPabitra Kr. Das, Driver	45233.00
68	ShriPhanidhar Kalita, Driver	46567.00
69	Shri ProsenDeka, Driver	50509.00
70	ShriBapukanDeka	49048.00
71	ShriGopi Ram Das	58472.00
72	Md. Khorshed Ali	49048.00
73	ShriShefalSarkar	50809.00
74	Shri Benudhar Das	45233.00
75	Shri Prabhat Ch. Deka, Driver	44933.00
76	ShriDharani Barman, Driver	53857.00
77	Shri Babul Kalita	42381.00
78	ShriBhupatiTalukdar	42013.00
79	ShriManiramBharali	43258.00
80	Shri Anil Ch. Das	40756.00
81	Shri Dinesh Ch. Deka	39587.00
82	SmtiLili Bora, Peon	35231.00
83	SmtiBabitaDeka	38444.00
84	ShriGirindraNathTalukdar	43207.00
85	ShriJogen Das	38444.00
86	ShriKulenBordoloi	39587.00
87	ShriSanatan Barman	35231.00
88	ShriSashiTalukdar	38444.00
89	ShriAbhijit Kumar	24144.00
90	SmtiAmilaBasumatary	24144.00
91	Smti Anita Talukdar	24144.00
92	Shri Bidyut Kr. Deka	29729.00
93	ShriChabin Barman	24144.00
94	ShriGopalBaishya	24144.00
95	ShriGopiNathTalukdar	31358.00
96	ShriHimangshu Barman	24144.00
97	ShriPankajSarmah	32358.00
98	ShriSanjibBaishya	24144.00
99	SmtiSaradaBaruah, Peon	40756.00
100	ShriBirenKalita, Peon	38444.00
101	Shri Naba Jyoti Deka	22138.00
102	SmtiPakhila Barman	39587.00
103	SmtiSumitra Singh	39860.00

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CHAPTER 11

**Budget allocated to each of its agency indicating particulars of all Plans,
proposed expenditure and reports on disbursement made**

A. SOPD-G Budget of the Directorate for 2020-21 and expenditure made :

Sl. No.	Head of expenditure	Allocation- (SOPD-G)	Expenditure	Remarks
1	001-Direction & Administration	323.02	63.75	
2	003-Training-1814-HTC/HTI	51.31	0.00	
3	004-H.R.D.C.	5.70	0.00	
4	103-Handloom Industries-13- DDS	3073.81	61.50	
5	103-Handloom Industries-3018- HPC/Unit	1425.00	128.325	
6	4851-Capital Outlay on Vill. & Small Inds.103-Handloom Industries-13-Major Works	805.29	39.67691	
7	4851-Capital Outlay on N.E. Areas-237-HTS Deptt.	168.5655	149.04607	
8	105-Khadi & Village Inds.Board	1626.93	423.965	
	Total	7479.6255	866.26298	

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CHAPTER 11

Budget allocated to each of its agency indicating particulars of all Establishment Expenditure proposed expenditure and reports on disbursement made

B. The Establishment Expenditure Budget Allocation and Expenditure Made during 2020-2021 (Head Quarter and Dist/Sub Division) Salary and Non Salary)

(Rs. In Lakhs)

Sl. No.	Head of Account	Allocation (E.E.)	Expenditure Amount	Remarks
1	2	3	5	
1	001-Direction & Administrative - 1810 - Directorate of Handloom & Textiles	1447.18000	635.41689	
2	003-Trainig - 1814 - Handloom Training Institute & Centre	1889.05000	1451.70516	
3	004 - HRDC	217.57000	193.81681	
4	0011 - Regional Development Scheme	144.81000	102.50101	
5	0013 - District Development Scheme	2934.92000	2211.52489	
6	3018 - HPC & UNIT	2554.62000	1999.15344	
7	3019 - SDHO	1404.88000	1056.41646	
8	108 - Powerloom	71.05000	49.35470	
9	105 - AKVIB - General, Karbi-Anglong, N. C. Hills and B.T.C.	2618.67000	2326.69176	
10	3496 - AGMC	19.33000	0.00000	
	Grand Total	13302.08000	10026.58112	