

GOVERNMENT OF ASSAM
DIRECTORATE OF HANDLOOM & TEXTILES

NO. DHTP. 88/2017/20

Dated Guwahati, the 17th August, 2019.

ADVERTISEMENT

Application in Standard Form published in the Assam Gazette (Part IX) are invited from citizen of India for engagement of Textile Designer-cum Marketing Executive and Cluster Development Executive on contractual basis under Handloom Cluster Development Programme(HCDP) to be implemented by the Directorate of Handloom & Textiles, Assam in 6(six) District/Sub-division i.e. Kakaya in Nalbari, Chtlarpar in South Salmara Mankachar, Kolapani in Biswanath, Dharikati in Sonitpur, Singerband in Cachar and Bagalijan Saboti in Lakhimpur District.

1. **Textile Designer-cum Marketing Executive:**

Qualification & Experience	The candidate should have a Degree/Diploma (Minimum 3 years duration course) in Textile Designing/Fashion Technology from Govt. recognized reputed institute and having 4-5 years of experience in the field. The candidate having Degree/Diploma from NIFT will be preferred.
Responsibilities	The designer will be responsible for developing new designs, product development/diversification, preliminary training to the weavers on transferring newly developed paper designs on the fabrics, marketability of newly developed handloom products of the cluster and also for documentation of the design/products development and as per MOU signed with the implementing authority.
Fee/Salary	Rs. 20,000/- per month as professional fee/salary including travel, boarding, lodging etc.
Period of engagement	1-3 years as per provision of project and subject to yearly renewal of MOU on satisfactory performance
Age	Maximum age 45 years as on 1-08-2019.

2. **Cluster Development Executive(CDE):**

Qualification & Experience	The candidate should be a qualified technical personal having Degree/Diploma in Textile/ Handloom Technology from Govt. recognized reputed institute preferably with a field experience of at least 2-4 years in the Textile Unit/Handloom Cluster etc. including 2 years of experience where working last.
Responsibilities	The Cluster Development Executive will be responsible for conducting baseline survey, diagnostic study, preparation of a detailed project report(DPR) and implementation of the project within the time frame as per cluster action plan, formation of self help group(SHG)/JLC of weavers, building the local governance framework, linking the weavers of the clusters.
Fee/Salary	Rs. 20,000/- per month as professional fee/salary including travel, boarding, lodging, internet & mobile etc. on attaining satisfactory performance.
Period of engagement	1-3 years as per provision of project and subject to yearly renewal of MOU on satisfactory performance
Age	Maximum age 45 years as on 1-08-2019.

The application may be submitted along with all relevant supporting documents and 2 copies of recent passport size photograph to the Director, Handloom & Textiles, Assam, GNB Road, Ambari, Guwahati -1 on or before **31st August, 2019**. The eligible candidates will have to appear in an interview before the selection committee for engagement. No T.A./D.A will be borned by the Deptt. The details terms of reference may be seen in Directorate website www.dht.assam.gov.in. The candidate who are presently working in the IHDS/BLC under NHDP is required to furnish NOC from the concerned authority. The candidate belongs to the project District will be given preference if otherwise at par.


Director,
Handloom & Textiles, Assam.

Terms & Conditions of the Designer cum Marketing Executive under the scheme of Handloom Cluster Development Programme (HCDP) sanctioned during the year 2018-19

1. The office of the Assistant Director / Superintendent, Handloom & Textiles will be the working Headquarter of the Designer cum Marketing Executive and will have to work in the Cluster areas in all working days. The Designer will be placed under direct control of respective ADHT/SHT and overall administrative control of Director of Handloom & Textiles, Assam.
2. The Designer cum Marketing Executive is to identify buyers, either on its own or with the assistance from the Asstt. Director/ Superintendent, Handloom & Textiles of the concerned District /Sub-Division.
3. The Designer cum Marketing executive to work on various designs and get minimum 8 (Eight) designs quarterly as per market demand.
4. He/She has to make diversification of products of minimum 20 nos. in a year.
5. He/She has to asses existing design patterns and products of the cluster and make product catalogue.
6. He/She has to make extensive field visit to the cluster pockets to identify the various types of design skill of the different weavers groups.
7. No. T.A/D.A will be borne by the Department for performing his/her duties.

Terms & Conditions of the Cluster Development Executive (CDE) under the scheme of Handloom Cluster Development Programme (HCDP) sanctioned during the year 2018-19

1. The office of the Assistant Director / Superintendent, Handloom & Textiles will be the working Headquarter of the Cluster Development Executive and will have to work in the Cluster areas in all working days. The CDE will be placed under direct control of respective ADHT/SHT and overall administrative control of Director of Handloom & Textiles, Assam.
2. All project works shall be undertaken by the CDE in the Cluster area as engaged him/her under the guidance of the Asstt. Director/Supdt., Handloom & Textiles, concerned.
3. He/She will be responsible for completion of base line survey of the cluster concerned to get basic details of Handloom Weavers in terms of products profile and should be computerized in Excel Format.
4. He/She will be responsible for conduction of training in technical areas like designing, dyeing and weaving in the cluster in time.

5. He/She will be responsible for preparation of DPR, implementation of all components, documentation, monitoring and ensure submission of physical and financial progress and impact report quarterly, half yearly and annually, including CFC of the Cluster.
6. The CDE has to work in the cluster areas in full time basis and responsible for implementation of the scheme in the assigned Cluster.
7. The CDE will assist the ADHT/SHT in day to day works related to the cluster project.
8. No. T.A/D.A will be borne by the Department for performing his/her duties.



Director,
Handloom & Textiles, Assam.

